

**NORTH BREVARD HORSMAN'S CLUB, INC.**

**CONSTITUTION AND BY-LAWS**  
**AUGUST 2005**

**ARTICLE I-NAME**

The name of this organization shall be the NORTH BREVARD HORSEMAN'S CLUB, INC. and the headquarters is located at 4255 Golden Shores Boulevard, Mims Brevard County, Florida.

**ARTICLE II-PURPOSE**

The purpose of this organization is to develop a love of horses and animals in general; to develop a closer association between Horseman and Cattlemen of the county; to increase riding activities among members of their organization; to develop a fraternal life; to conduct and produce horse shows and other events for the benefit of the membership; to contribute to needy and worthy causes; and to generally represent the horseman of Brevard County in an outstanding manner in celebration and activities which Brevard County horsemen have a part.

**ARTICLE III- MEMBERSHIP**

**A. MEMBERSHIP**

Members may be admitted to membership in this club who shall be able to ride or at least have an active interest in horses. Such persons shall become members of this organization only upon recommendation of an adult member, Application Committee, and a majority of members present at any regular or special meeting called for the purpose of considering such applications, and passed by the majority of members present.

All new applications for membership shall be presented in person at the next regular monthly meeting or special meeting called for the purpose of considering new applications for membership. Applications for membership, or a member of his family, must be present at the meeting when his application is read for the first time. Voting on these applications shall take place at the next regular monthly meeting. New applicants are eligible for all club activities other than voting while application is being processed.

All applications must be signed by parents or legal guardian if applicant is under 18 years of age.

Membership in this organization shall be classified into voting and Non-voting members. Voting members are those whose dues are current, 18 years of age, and present at meeting to vote.

Family Membership shall have two (2) votes. The two voting members shall be designated on the membership Application. Any people living at home no matter what age are current members.

Single Membership shall have one (1) vote.

Membership fees are due and payable in August. All members shall pay annual membership dues of **\$35.00** as amended Aug. 2005. Members who have not paid their dues by the first general meeting in September shall become delinquent and shall be dropped from the membership roll. Once dropped, they must submit a new application with voting rights suspended. New memberships after February 1 each year shall be **\$17.50**. This By-law shall be strictly adhered to.

**B. MEMBERSHIP SUSPENSION OR TERMINATION**

Any officer or member of the North Brevard Horseman's Club, Inc. may be dismissed or relieved of duties from this organization by recommendation of Board of Directors and approval of two-thirds majority voting members present. Voting shall be by secret ballot. Officers or members being considered for dismissal from office or organization shall be notified by mail prior to action by Board of Directors.

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**ARTICLE IV-OFFICERS AND BY-LAWS**

A President, a Secretary, and a Treasurer shall conduct the business of the Club. A Board of Directors, consisting of the four above named officers, the immediate past president if applicable, and four additional members elected from the voting membership, shall be the governing body. An officer or Board Member will be relieved of his/her position on the Board after having missed three (3) consecutive meetings, either Board or regular business meeting. A special election shall be held at the next meeting to fill this position unless otherwise voted on by the membership.

Only one (1) family member may be an officer or on the Board of Directors at any one time.

The Board of Directors shall recommend such By-Laws changes, as it deems proper from time to time, provided that such by-law changes shall be approved by a majority vote of the members present.

Nominations of officers and Youth Group Sponsor (s) shall be made in April of each year. The annual election of officers and youth Group Sponsor (s) shall be made in May of each year and every year thereafter. Notice must be mailed to all members prior to nomination and/or election of officers and Youth Group Sponsor (s).

Youth Group Counselor (s) shall be appointed by the sponsor (s) with Board of Directors' approval. Counselor (s) will be members 18 years of age or older.

Books shall be audited annually by the auditing committee appointed by the Board of Directors. The auditing committee shall consist of past Treasurer, plus three other members other than present officers.

Nomination Committee consisting of five members shall be appointed by the Board of Directors prior to March general meeting. Nominations may be made from the floor at the April and May general meeting. Nominees must be present at the time nominated.

**ARTICLE V-MEETINGS**

Special Meetings can be called by the President. A regular monthly general meeting shall be held the second Monday of each month.

There shall be a Board of Director's meeting once a month. The President may call special Board meetings if situations call for it. Any member that has a problem will be invited to attend.

Notice must be mailed to all members prior to voting on By-Laws changes and/or By-Laws.

**ARTICLE VI-DUTIES OF OFFICERS**

Duties of the President: Shall be to preside over meetings of the North Brevard Horseman's Club, Inc.; to be Ex-officio member of all committees; shall have power to appoint committees as deemed necessary; may, during his/her term, appoint property custodian, publicity chairman, purchasing agent, and grounds warden.

Duties of the Vice-President: To preside at the meetings in absence of the President and assist the President as required.

Duties of the Secretary: It shall be the duty of the Secretary to keep and record minutes of all General and Board of Directors' meetings; Send notices of general and special meetings; to keep and maintain all records and correspondence of this organization.

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Duties of the Treasurer: To keep and maintain all financial records of this organization and disburse monies as required; normal operating expenses shall be the responsibility of the treasurer; the Treasurer shall have the power to disburse monies as necessary for normal operating expenditures of the Club only.

Duties of the Board of Directors: It shall be the duty of the Board of Directors (Application Committee) to review all applications for membership in this organization at any regular or special meeting. To plan and recommend changes as needed, present and future. To oversee and maintain all property (buildings, grounds equipment, etc..) of North Brevard Horseman's Club, Inc.; to ensure proper usage and safe condition of said property, to recommend fiscal expenditures, except in emergency situations, which may be deemed necessary for betterment of North Brevard Horseman's Club.

In the event of emergency personal member need, the Board of Directors has the authority to issue financial help without the general membership intervention, up to \$500.00 or ½ the disaster fund, whichever is less. In the event of needs greater than this, it will be up to the general membership to authorize payment or assistance to the needing member. It is the responsibility of the Board to decide the extent of the need, as well as the legitimacy of the request. (1-99)

REVISED: April 1993

REVISED: AUGUST 1996

REVISED: OCTOBER 1998

REVISED: JANUARY 1999

REVISED: NOVEMBER 2000

REVISED: AUGUST 2005

President \_\_\_\_\_ Date \_\_\_\_\_